



Online Entrance Examination Instructions for International Candidates

I. Technical Requirements and Platform

- The recommended platforms for conducting the examination is Microsoft Teams.
- The tool must support real-time video and audio transmission as well as multi-party communication.
- The candidate must have a device equipped with a camera and microphone, and a stable internet connection.
- The candidate's camera feed must be unaltered; the use of filters, virtual backgrounds, or audio-modifying effects is strictly prohibited.

II. Examination Organisation

- The examination is conducted in oral form and lasts a maximum of 15 minutes.
- The candidate is required to be available at their device with the application running 10 minutes before the scheduled start time. The maximum waiting time for a candidate is 5 minutes, after which the candidate is considered absent.
- All examination times are published and conducted in accordance with Polish Standard Time.
- Throughout the entire examination, the cameras and microphones of the candidate and all committee members must remain switched on.

III. Examination Committee and Subject Matter

- The examination is conducted by a committee of 2 to 3 members.
- Questions must assess the subject-matter knowledge required to undertake the chosen programme of study, as well as the candidate's aptitude for education in that field.
- The committee determines the result during a closed deliberation.

IV. Identity and Independence Verification

- The candidate's identity is verified on the basis of a photo identification document (passport or identity card) and the candidate's ID number from the recruitment system.
- At the committee's request, the candidate must show the camera a full view of the room in which they are located, in order to confirm that the work is being completed independently.
- The candidate must be alone in the room; their face must remain visible on camera at all times.

V. Documentation and Emergency Procedures

- A record of the examination proceedings must be drawn up and signed by all committee members.
- In the event of a connection failure, the committee shall make a maximum of three attempts to re-establish contact within 15 minutes.
- If technical difficulties prevent a fair assessment of the candidate, this must be noted in the record, and the committee may schedule a new examination date.
- The examination may only be recorded with the candidate's prior consent.